



CONVENTION AND VISITORS AUTHORITY

POLICY COMMITTEE MEETING
THURSDAY, MAY 13, 2008
Minutes

The Policy Committee Meeting was held the 13th day of May 2008 in the Las Vegas Convention Center Board Room, 3150 Paradise Road, Las Vegas, Nevada. This meeting had been properly noticed and posted in compliance with the "Nevada Open Meeting Law".

I. OPENING CEREMONIES

CALL TO ORDER

Committee Chairman Charles Bowling called the meeting to order at 9:40 a.m. The following Members were present, constituting a quorum thereof.

Mr. Charles Bowling, Chairman
Mayor Oscar Goodman
Mr. Tom Jenkin
Councilman Mike Pacini

LVCVA	Rossi Ralenkotter, President/CEO
Executive	Terry Jicinsky, Senior Vice President – Marketing Division
Staff in	E. James Gans, Senior Vice President – Operations Division
Attendance	Luke Puschnig, Legal Counsel

II. APPROVAL OF THE AGENDA / MINUTES

APPROVAL OF
THE MINUTES

Member Tom Jenkin moved and it was carried by unanimous vote of the committee members to approve the May 13, 2008 Agenda and the Minutes of the March 13, 2007 Policy Committee meeting as presented.

III. STAFF REPORTS – DISCUSSION AND POSSIBLE ACTION

BOARD
MEMBER
ATTENDANCE
REQUIREMENTS

Board members had requested a discussion regarding potential policy guidelines for Board attendance at Board meetings. This is an internal Board policy decision and, therefore, Staff took no position on this matter.

The Committee agreed that it is a privilege to serve on the LVCVA Board of Directors, and that each Board member has an obligation and a responsibility to attend as many meetings as possible.

Following the discussion, the committee members concluded that a strict attendance policy was not necessary.

Member Tom Jenkin moved and it was carried by unanimous vote of the committee members that it is the personal obligation of each Board Member to attend the Board meetings and an attendance policy is not necessary.

STAFF REPORTS – DISCUSSION AND POSSIBLE ACTION (Continued)

**PROPOSED
CHANGES TO
GRANT
POLICIES AND
PROCEDURES**

In 2007, the Policy Committee did a major overhaul to the *Las Vegas Convention and Visitors Authority Grant and Funding Programs*. Staff has gone through the first year of awarding these grants under the new guidelines and requested a few modifications to the guidelines relative to documentation requirements as well as a few additions to the Application Form for recordkeeping purposes.

The committee discussed the proposed changes and requested a stipulation be added that that any organization using funds for any purpose other than what they were approved for shall return those funds to the LVCVA and shall not be allowed to receive future funding for any purpose.

Member Tom Jenkin moved and it was carried by unanimous vote of the committee members to: 1) Approve the proposed modifications to the *Las Vegas Convention and Visitors Authority Grant and Funding Programs* with a stipulation that funds not used in accordance with the terms of the grant guidelines will lead to a permanent suspension from grant program participation and that the entity will be required to return the amount of the funds related to the unauthorized expenditure(s); and 2) Recommend approval to the Board of Directors.

**CLARIFICATION
OF BOARD
POLICY 8.01(7):
NEPOTISM**

In reviewing the Board Policy on Nepotism that was adopted by the Board of Directors in October 2005, staff noted that it has since proven to be unduly restrictive and, therefore, proposed a change in the policy to allow family members of employees to be hired, with the exception of those that are in the Executive Division (President's Office, Human Resources, Legal, Audit, Strategic Planning and Public Affairs); selected departments of Security, Information Technology, Purchasing and Finance; or those in a Supervisory role over said family member.

Member Mike Pacini moved and it was carried by unanimous vote of the committee members to: 1) Adopt the proposed change to *Board Policy 8.01(7) on Nepotism*; and 2) Recommend approval to the Board of Directors.

**ELECTION OF
BOARD
OFFICERS**

The Policy Committee had requested that Staff review the guidelines for the election of officers of convention bureaus that are similar to the Las Vegas Convention and Visitors Authority. Staff reported that although the guidelines varied among the other convention bureaus, the most common practice was for a nomination committee to meet and bring their recommendation back to their full Board.

The Committee members agreed they were not in favor of establishing a nomination committee.

They discussed the possibility of term limits, and concluded that it was in the best interest of the Board of Directors to impose term limits on the officers of no more than two consecutive terms.

Chairman Charles Bowling requested that a couple of months prior to January of the odd year, Staff remind the full Board that election of officers will be taking place.

Member Tom Jenkin moved and it was carried by unanimous vote of the committee members to: 1) Impose term limits of two (2) consecutive terms in a specific office for all Board Officers, to begin after the election of Officers in January 2009; and 2) Recommend approval to the Board of Directors.

IV. SET NEXT MEETING DATE

Regularly scheduled Policy Committee meetings are held in March of each year, or at the call of the Chair.

V. DIRECTORS' RECOGNITION

Committee Chairman Charles Bowling stated it has come to his attention that a couple of the Board of Directors are not aware of some of their requirements as Board members relative to the Board Policies and requested that staff open communications to better inform the Board members on those policies, as well as keeping them updated on changes to the Policies.

VI. COMMENTS FROM THE FLOOR BY THE PUBLIC

Mr. Ted Russell reminded everyone that the Helldorado Parade will be held on Saturday, May 17, 2008.

VII. ADJOURNMENT

Committee Chairman Charles Bowling adjourned the meeting at 10:03 a.m.

Respectfully submitted,

Date Approved: June 10, 2008

(S)

Carol Fergen
Executive Assistant to the Board

(S)

Charles Bowling
Chairman of the Policy Committee