



The LVCVA Vendor Listing is an opportunity for meeting planners to find and compare vendors and services for upcoming Las Vegas conventions or meetings. This is a complimentary service connecting meeting planners and local businesses that can assist meeting planners in the Las Vegas Valley. **In order to be listed on the Vendor Listing and Services Search, an enterprise must submit the following:**

- **A valid and working website** (Social networking sites are not valid – Myspace/Facebook)
- **A copy of Clark County Business License or City Business License**
(State License not accepted)
- **Business' Clark County address and phone number**
- **Full contact information on the attached application.**

A business must fall into at least one of the following categories and can choose only one to be listed under:

Categories

- | | |
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| <ul style="list-style-type: none">○ Advertising○ Audio Visual○ Balloons○ Bulk Transportation Services○ Caterers Communications○ Computer Rental○ Decorators○ Destination Management Company○ Entertainment *○ Exhibit Contractors○ Florists○ Formal Wear○ Gaming○ Gifts○ Golf Reservations○ Health & Medical Supplies○ Housing Reservation Services○ Internet Service Provider | <ul style="list-style-type: none">○ Interpreter/Translator○ Massage Therapy○ Meeting/Event/Incentive Planning Services○ Models & Talent Agency○ Office Equipment & Supplies○ Off-Site Meeting & Banquet Facilities○ Other Misc. Services **○ Packing/Shipping Services○ Photographers○ Printing Services○ Security○ Signs, Banners & Graphics○ Speakers/Lecturers *○ Staffing, Registration & Secretarial Services○ Video Production |
|---|--|

Listing may include: Name, address, phone number, fax number, toll free number, web site address and 25 words or less description. No contact name will be listed.

* Business license not required for this category.

** Business to be listed under miscellaneous if no category is available, but can assist Meeting Planners in conducting business in Clark County. Listing is at the sole discretion of the LVCVA.

LVCVA Vendor Listing Application

Please complete the required fields below, and return the application with a **City or County business license** to the LVCVA via fax at (702) 386-7848. Upon receipt of this information the LVCVA will review the application and process the listing.

LISTING INFORMATION	
Category:	
Company name:	
Local Address:	
City/State/Zip:	
Local Phone Number:	
Toll Free:	
Fax:	
Website *:	
Business email address:	
25 word description of your services:	
COMPANY CONTACT INFORMATION **	
Listing Contact	Owner/General Manager
Name:	Name:
Phone number:	Phone number:
Fax number:	Fax number:
Email address:	Email address:

The Meeting Planners Guide and the lvcva.com website are the property of the Las Vegas Convention and Visitors Authority (“LVCVA”). The LVCVA reserves the right, in its unfettered discretion, to list, delete or edit listings at any time and for any purpose.

*Please be advised: Website listings will be removed if website link is found to be broken or leads to a site not relevant to business. It is your responsibility to confirm the listing on lvcva.com.

** Information in this section is required for internal use and will not be displayed on the website.

IMPORTANT: The LVCVA does a mass “request to update” during third quarter of the year. If you do not update your information, your listing will be removed from our database and will not be included in the annual Meeting Planners Guide. It is your responsibility to update your information.